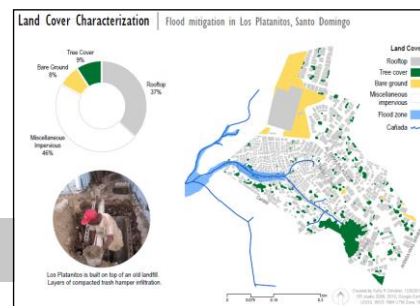
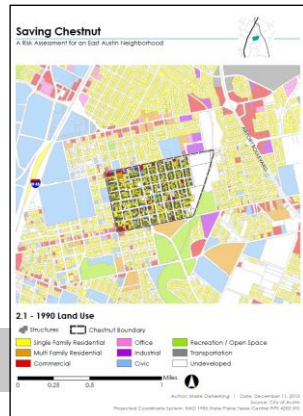
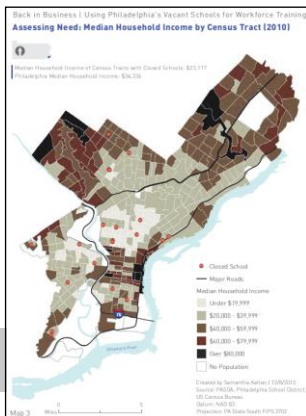




The University of Texas at Austin  
Community and Regional Planning  
School of Architecture

# Professional Development Week

Course Manual  
Summer 2021



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# BOOTCAMP SCHEDULE

## Tuesday August 17

|          |                          |
|----------|--------------------------|
| 8:30 AM  | Welcome Breakfast        |
| 8:45 AM  | Introduction to Austin   |
| 10:00 AM | Introduction to Bootcamp |
| 11:00 AM | Facilities Tour          |
| 11:30 AM | Mentoring Lunch          |
| 1:00 PM  | Professionalism Panel    |
| 2:00 PM  | Graduate Advising        |
| 3:00 PM  | University Services      |

## Wednesday August 18

|          |                                       |
|----------|---------------------------------------|
| 8:30 AM  | Walking Tour: Racial Geographies      |
| 10:00 AM | Race, Diversity and Planning Session* |
| 11:30 AM | Trivia Lunch                          |
| 1:00 PM  | Community-Based Planning Session*     |
| 2:30 PM  | Faculty Presentations                 |

## Thursday August 19

|          |                                 |
|----------|---------------------------------|
| 8:30 AM  | Walking Tour: Downtown Austin   |
| 11:00 AM | Lunch in the Park               |
| 1:00 PM  | Alumni Panel                    |
| 2:30 PM  | Environmental Planning Session* |
| 4:00 PM  | Announce Tomorrow Activities    |

## Friday August 20

|          |                                      |
|----------|--------------------------------------|
| 9:00 AM  | Faculty Presentations                |
| 10:00 AM | Critical International Planning*     |
| 11:30 AM | Lunch on Your Own/Register           |
| 12:30 PM | Affordable Housing Planning Session* |
| 2:00 PM  | University Services                  |
| 3:00 PM  | Walking Tour: East Austin            |
| 5:00 PM  | Dis-Orientation Party                |

All sessions will be in Sutton Hall 2.114. Protective face coverings are strongly encouraged per CDC guidelines. For those who prefer to attend remotely, all sessions except the workshops marked with a \* will be streamed in Zoom:

<https://utexas.zoom.us/j/91063145951> All meals will be eaten outside with social distancing. More detailed tour information will be provided during Bootcamp.

# COMPUTING AT UT SOA

## UTEID

To use most of the services listed on this page, you need a UT Electronic ID. Go to [https://idmanager.its.utexas.edu/eid\\_self\\_help/](https://idmanager.its.utexas.edu/eid_self_help/) as soon as possible to set this up.

## ACCESS TO SUTTON HALL

The school uses a proximity access card-swipe system for entry (via the north entrance) into Sutton Hall after 10:00PM and on weekends. Go to the reception desk in Goldsmith Hall to activate your UT ID card. You can also use your UT EID card to ride for free on all Capital Metro buses and the light rail.

## UTSOA COMPUTER CLASSROOMS

The Computer Classrooms are in the basement of the West Mall Building.

See: <http://soa.utexas.edu/resources/technology-lab/computer-classrooms-equipment-facilities>

## TECHNOLOGY DESK

The Technology Desk, the School's central location for printing, plotting, large format scanning, software support, and digital equipment checkout, is in the basement of Sutton Hall. All SOA students can check out various peripherals, projectors, and laptops. You can call the Technology Desk at 512.471.1189 or email [soatechdesk@utexas.edu](mailto:soatechdesk@utexas.edu).

## ACCESS AND PAYMENT FOR SERVICES

All students enrolled in courses in the SOA have access to the Computer Classrooms, Service Desk, and digital fabrication resources. Most pay-for-services resources, such as printing, and plotting will be billed to the user's 'What I Owe' page within 2 business days (5 business days in summer semesters). Other services must be paid for using the Bevo Bucks system: <http://www.utexas.edu/student/bevobucks/index.php?site=5>

## FILE STORAGE

You MUST purchase USB flash drives, external hard drives or use UTBox (see below) to store your files. Data stored on university-owned, student-use computers is erased daily.

## FILE SHARING

Many professors use Canvas to make syllabi and readings available to students, to host discussion groups, or to send emails. Learn more and log in at: <http://canvas.utexas.edu/>. UT Austin uses the Box cloud storage system to save and share files: <https://utexas.box.com>. Students have free unlimited box storage accounts while they are students at UT.

## LAPTOP REQUIREMENT

All CRP students are expected to own or have access to their own laptop computer for use in classes. See <http://soa.utexas.edu/computerpolicy> for recommended hardware. Specific software requirements are driven by course syllabi (just like textbooks).

# PROFESSIONALISM

## 1. Best Practices for Teamwork

- Understand and agree on goals and expectations before starting the work.
- Establish clear divisions of responsibilities between team members.
- Agree upon timeline and format for group review of each team member's tasks.
- Be respectful of each other's schedules and complete assigned tasks on time.
- Be realistic and only commit to tasks you're sure you can complete on time.
- Communicate with team members when you need help.
- Be honest with your teammates and respectful of their opinions.

## 2. The Importance of Communication and Networking

- Get to know ALL your colleagues, including professors, and staff. Don't hesitate to contact professors! Office hours are for you, take advantage of that.
- Take advantage of the UTSOA internship and job placement program. Contact the Career Service Center at <http://soa.utexas.edu/resources/career-services>.
- Create a Linked In account ([http://www.linkedin.com/home?trk=hb\\_home](http://www.linkedin.com/home?trk=hb_home)) and join CRP's "group," "University of Texas Community and Regional Planning Alumni."
- The Career Service Center organizes advising sessions to improve your LinkedIn profile and gives you the opportunity for a professional headshot. Don't miss this!
- Attend the CRP Career Fair and professional development week.
- Update your portfolios, resumes and CVs as often as possible. Start filtering your best work and be prepared to send it to prospective employer at any given point.

## 3. Cyberspace Do's and Don'ts

- Email is the official mode of communication at UT-Austin. Also, professional courtesy dictates that you check email frequently and respond quickly.
- Athenaeum is the official listserv of the CRP program and should only be used for school business. Subscribe at <http://soa.utexas.edu/athenaeum>
- UT has established an Acceptable Use Policy for email and network use. Please go to: <http://security.utexas.edu/policies/aup.html>

## 4. Citations, References, and Plagiarism

- Confer with instructor for acceptable citation styles. The most common is APA, followed by Chicago, MLA, Blue Book (Law), and AP.
- Faculty members are required to report plagiarism to university authorities. Please visit: [http://deanofstudents.utexas.edu/sjs/scholdis\\_what\\_is.php](http://deanofstudents.utexas.edu/sjs/scholdis_what_is.php).
- The University Writing Center (<http://uwc.utexas.edu/>) is a great resource to improve your writing or overcome any writing difficulties that you may have.

## 5. Diversity and Professional Academic Conduct

- CRP will strictly enforce UT's rules governing professional academic conduct. See: <http://deanofstudents.utexas.edu/sjs/conduct.php>.

# CITATIONS, REFERENCES, PLAGIARISM

## WHAT IS PLAGIARISM?

Plagiarism occurs if you represent as your own work any material that was obtained from another source, regardless how or where you acquired it. Plagiarism can occur with all types of media: written publications, Internet sources, oral presentations, purchased papers from writing services, papers obtained from other students (including homework), illustrations, computer code, scientific data or analyses, music, art, and other forms of expression.

## HOW MUCH UNATTRIBUTED TEXT CONSTITUTES PLAGIARISM?

- Borrowed material from written works can include entire papers, one or more paragraphs, single phrases, or any other excerpts.
- Borrowed ideas can include improper paraphrasing. Even if you have reworked someone else's original idea you need to cite the source.
- You are now a graduate student, so your voice and ideas should be central to everything you write. But use sources to provide proof, give context of a situation, and justify your ideas. For example, "Many studies show..." or "Recent research has found..."
- Get in the habit of attributing ideas to original authors as you reference them, whether directly or indirectly: [http://deanofstudents.utexas.edu/sjs/acadint\\_avoid\\_para.php](http://deanofstudents.utexas.edu/sjs/acadint_avoid_para.php)
- Use UT's Ithenticate system to check for your papers for plagiarism: <https://gradschool.utexas.edu/ithenticate>.

## PLAGIARISM CAN BE INTENTIONAL OR UNINTENTIONAL

- Some students commit plagiarism without intending to as a result of sloppy note taking, insufficient paraphrasing, and/or ineffective proofreading. Refine your note-taking—be careful and be consistent! Differentiate between your original ideas and someone else's, and remember to reference author, date, and title.
- Utilize online research storage and reference systems such as zotero.org.
- If you are unfamiliar with academic writing, begin to familiarize yourself with how often and in what contexts authors cite sources in scholarly journal articles.
- Be careful with subjective concepts that have been given specific scholarly meaning. For example, if you use the concept "Beautiful City," you should cite original authors. But if you simply want to express your opinion that a city is beautiful, no need to cite.
- If you are ever in doubt, reach out to a professor or TA with all your notes, sources, and bibliography at hand. See: [http://deanofstudents.utexas.edu/sjs/acadint\\_plagiarism.php](http://deanofstudents.utexas.edu/sjs/acadint_plagiarism.php)

## WHAT ARE THE CONSEQUENCES OF PLAGIARISM?

- The dean of students or a faculty member may initiate disciplinary proceedings against a student accused of academic dishonesty. See: <http://catalog.utexas.edu/general-information/appendices/appendix-c/student-discipline-and-conduct/>

## HOW CAN I LEARN MORE?

- See the UT Library tutorial for more information: <http://www.lib.utexas.edu/services/instruction/learningmodules/plagiarism/index.html>

# RESEARCH WITH HUMAN SUBJECTS

In order to conduct “research with human subjects,” i.e., research where you interview or observe people to obtain data for your Professional Report or Thesis, you need permission from the UT Austin Institutional Review Board (IRB) before starting your research. IRB reviews human subject research projects according to three principles: first, minimize the risk to human subjects (beneficence); second, ensure all subjects consent and are fully informed about the research and any risks (autonomy); and third, promote equity in human subjects’ research (justice). In addition, if you will conduct your research abroad, you will need to obtain international travel authorization.

1. Begin by completing your training requirement for human subjects’ research. Go to <https://research.utexas.edu/ors/human-subjects/training/>.
2. Next, complete your mandatory financial conflict of interest training. Go to <https://research.utexas.edu/ors/conflict-of-interest/financial-interest-disclosure-fid-form/>.
3. Then, complete all your application documents, including your “Research Protocol,” “Instruments,” “Recruitment Materials,” and “Informed Consent Documents. It’s recommended you speak with students who have already completed the process (<https://research.utexas.edu/ors/human-subjects/irb-forms/>).
4. Initiate your application through the UT Research Management Suite at <https://research.utexas.edu/ors/human-subjects/submitting-to-irb/>. Inform your first reader, who will set you up as “PI Proxy.”
5. If you will be conducting your research abroad, first determine if your travel destination is classified as a UT Restricted Region by the UT Austin Study Abroad Office (<http://world.utexas.edu/risk/restrictedregions>). If yes, apply for Restricted Regions Travel Authorization (<https://world.utexas.edu/risk/policies/restricted-regions/request>). If your destination is NOT classified as a UT Restricted Region, complete the regular, international travel authorization process administered by the Study Abroad Office (<https://world.utexas.edu/risk/policies/student/itr>).
6. Review the UT Overseas Insurance Website for information on insurance coverage while abroad (<http://world.utexas.edu/abroad/health/insurance>). All UT students travelling internationally are automatically enrolled in UT Overseas Insurance coverage. These charges are not included in tuition and will appear on your What I Owe webpage.
7. Students who complete the travel authorization process are covered by International SOS which gives access to medical information and emergency services. Log onto the International SOS website ([www.internationalsos.com](http://www.internationalsos.com)); UT Member Login 11BSGC000037, to obtain your card and phone numbers to International SOS alarm centers.



# STUDENT SUPPORT

## CAREER SERVICES

The UT School of Architecture's [Career Services](#) center provides job placement advice, resources, and opportunities to students and alumni, while simultaneously serving as a valuable conduit to key employers.

## CAREER EVENTS

Want to perfect your job search strategy? Interested in connecting with professionals? Career Services provides guidance through one-on-one meetings and group workshops and connects students to the professional community through networking events, professional panels, employer presentations, job fairs, and more!

## JOB NETWORK AND LINKEDIN

Interested in finding a summer internship? Getting close to graduating and looking for a job? Career Services manages the School of Architecture's job board, Career Source, a resource available only to UTSOA students and alumni. Here you will find design and planning-related internship and full-time job opportunities. Register: [soa-utexas-csm.symplicity.com](http://soa-utexas-csm.symplicity.com). You can also join the UTSOA LinkedIn: [linkedin.com/school/ut-austin-school-of-architecture/](https://linkedin.com/school/ut-austin-school-of-architecture/).

## EMPLOYMENT REPORTS

Interested in learning where recent CRP graduates are working? Looking for internship ideas? Please visit the School of Architecture's Employment Reports page: [soa.utexas.edu/resources/career-services/employment-reports](http://soa.utexas.edu/resources/career-services/employment-reports)

## ADDITIONAL RESOURCES

Career Services encourages students to begin developing as professionals as soon as possible. Our website offers resources for beginning the job search process, networking, interviewing, negotiating, and more! Please visit our Student/Alumni Resources page: [soa.utexas.edu/resources/career-services/student-resources](http://soa.utexas.edu/resources/career-services/student-resources)

## CONTACT INFORMATION

Location: Sutton Hall 2.126

Phone: 512-471-1333

Website: [soa.utexas.edu/careerservices](http://soa.utexas.edu/careerservices)

Email: [utsoa-careers@utexas.edu](mailto:utsoa-careers@utexas.edu)

Instagram: [@utsoacareers](https://www.instagram.com/utsoacareers)

## LIBRARY SERVICES AND RESOURCES

### CONTACT INFORMATION

Architecture and Planning Library (Battle Hall 200)

<https://lib.utexas.edu/about/locations/architecture-planning>

Katie Pierce Meyer

[katiepiercemeyer@austin.utexas.edu](mailto:katiepiercemeyer@austin.utexas.edu)

### SERVICES

- Access to collections, study space and equipment
- Library and research instruction tailored to specific programs, courses and topics
- Research and reference assistance

### RESOURCES

- Print and electronic collections, including about 100,000 volumes, more than 220 current subscriptions to journals and over 150 collections at the Alexander Architectural Archive: <https://lib.utexas.edu/about/locations/alexander-architectural-archives>
- Computer stations, printers, and large format scanners
- CRP specific LibGuide: <http://guides.lib.utexas.edu/crp>

### MAIN INDEXES AND DATABASES FOR PLANNING

- **Avery Index to Architectural Periodicals** - Indexes more than 2,000 periodicals worldwide on architecture and design, city planning, and historic preservation
- **PAIS International** – A bibliographic index with abstracts covering the full range of political, social, and public policy issues
- **Environment and Planning** – Index to four journals devoted to urban planning, research and design.

### OTHER RESOURCES

- **SimplyAnalytics, Social Explorer, Web of Science**

### RESOURCES AT THE PERRY CASTAÑEDA LIBRARY

- **Data Lab:** <https://lib.utexas.edu/study-spaces-technology/spaces/data-lab>
- **Scholars Commons**, hub for research and scholarly inquiry within the Perry Castañeda Library: <https://lib.utexas.edu/study-spaces-technology/scholars-commons>
- **Data & Donuts:** <http://guides.lib.utexas.edu/data-and-donuts>
- **Research Data Services:** <https://www.lib.utexas.edu/research-help-support/research-data-services>
- **Texas ScholarWorks:** <https://repositories.lib.utexas.edu/>
- **Texas Data Repository:** <https://dataverse.tdl.org/>

## UNIVERSITY HEALTH SERVICES

University Health Services (UHS) is located at 100 W. Dean Keeton in the Student Services Building. All UT students are eligible to use (UHS) without having to sign up. Spouses and dependents cannot use UHS. UHS is fully accredited by the Accreditation Association for Ambulatory Health Care, Inc., a national accrediting body. UHS has 25 healthcare providers. All physicians are board certified in family practice or internal medicine, some of whom have additional board certifications in sports medicine.

All incoming students should see the information for new students at <https://www.healthyhorns.utexas.edu/incomingstudents.html>. This page lists steps you should take as a new student.

### APPOINTMENTS

Hours: Monday - Friday 8:00am - 5:00pm

To schedule, call 512/471-4955 or go to <https://healthyhorns.utexas.edu/>

24-hour nurse advice line: 512/475-6877 (NURS);

<http://healthyhorns.utexas.edu/nurseadvice.html>

UHS hours change over breaks and on most holidays.

### HOW UHS WORKS WITH INSURANCE

UHS accepts most health insurance plans, including UT Select (UT employee health insurance), but you don't have to have insurance to use UHS. UHS cannot accept Medicaid, Medicare, or plans from companies based outside the U.S. HMO plans typically don't pay for care at UHS, so contact your HMO before your visit. To learn whether your insurance is accepted at UHS go to "Charges and Insurance" at [healthyhorns.utexas.edu](http://healthyhorns.utexas.edu), or call your insurance company and provide the UHS tax ID# 74-6000203. Before you need UHS services, enter your insurance information via MyUHS Patient Portal at [healthyhorns.utexas.edu](http://healthyhorns.utexas.edu).

### UHS CHARGES

There is a \$10 office visit charge for most appointment types, and there are charges for all medications, supplies and procedures used or conducted at UHS visits. Higher office visit charges apply for physicals, annual women's health exams, physical therapy, initial travel health visits, and visits with the registered dietitian. All UHS charges are posted online. Self-pay discounts are available for uninsured students, students with insurance not accepted at UHS, or those with Medicaid. A \$25 missed visit charge applies for appointments not cancelled at least 2 hours ahead of time; or 24 hours for physical therapy and registered dietitian visits. More information on charges and using health insurance at UHS is available at <http://healthyhorns.utexas.edu/charges.html>. For complete UHS service descriptions and more, explore <https://healthyhorns.utexas.edu/>.

## DIVERSITY RESOURCES

In order to expand the discourse on racial, gender, religious and other diversity in the SOA, we are working to strengthen existing networks and build new connections with other UT departments as well as outside groups. The following are important resources for students:

### COMMITTEE ON DIVERSITY & EQUITY (CODE)

The SOA Committee on Diversity + Equity (<http://soa.utexas.edu/about/diversity>) seeks to foster greater diversity and equity within each program and the school. Monthly meetings are held where recommendations are made and forwarded to Dean and Coordinating Committee. Working Groups (Diversity in Programming, Curriculum, Students, and Faculty) have been created to better concentrate our efforts.

### NATIONAL ORGANIZATION OF MINORITY ARCHITECTURE STUDENTS (NOMAS)

The student chapter of the National Organization of Minority Architects, NOMAS strives to enhance education and professional networking as well as develop solutions to ensuring healthy living and working environments (<http://www.noma.net/>).

### FEMINIST DESIGN COLLECTIVE

A student-led organization created to promote inclusion and diversity in the field of design. FDC's mission is to empower marginalized groups and individuals by facilitating open discussions regarding power structures and gender roles within the field of design and the greater built environment. See <https://www.facebook.com/UTFDC/info?tab=overview>.

### CENTER FOR WOMEN'S AND GENDER STUDIES

CWGS seeks to create committed communities that address the challenges faced in the areas of gender, sexuality, diversity, and equity. Faculty members support student research and advocacy in numerous fields, including African American studies, cultural studies, diaspora studies, ethnic studies, and masculinities. See <http://liberalarts.utexas.edu/cwgs/>.

### UNIVERSITY OF TEXAS DIVISION OF DIVERSITY AND COMMUNITY ENGAGEMENT

The Division of Diversity and Community Engagement seeks to strengthen the university's academic and engagement mission by fostering a culture of inclusion, excellence and social justice. See <http://diversity.utexas.edu/campus-culture/>.

### EVENTS

For up-to-date information about events and other resources, see the PSO diversity webpage at <https://soa.utexas.edu/programs/community-and-regional-planning/crpsso/events>.

### FURTHER READING

CRP students are invited to contribute to an on-going reading list of topics essential to planning students who plan to work with diverse communities. Sign in using your UTexas email address or find the link on our webpage, <http://ow.ly/keRC100dTOw>.

# THE AMERICAN PLANNING ASSOCIATION

The American Planning Association (APA) is a national professional network for urban planners in the U.S. Established in 1978, the APA provides students with a multitude of opportunities to connect with other planners at the local, regional, and national scale. Joining APA as a full or part-time student is FREE.

Benefits of joining APA include:

- Joining a national planning network of over 38,000 members.
- Opportunities to become involved in competitions, projects, or poster presentations.
- APA funded scholarships and fellowships.
- A Career Center website that provides resources for jobseekers, including a job posting list.
- The ability to be paired with a mentor in the planning profession; and
- A whole library of references/guidebooks published by the APA for planners in practice.

## APA ANNUAL CONFERENCES

Each fall the APA Texas Chapter hosts a statewide conference, usually two days, for students, academics, and professionals all over the State of Texas to join together and discuss the current planning issues facing our state. APA also hosts an annual National Planning Conference (NPC) in April, which usually lasts 4-5 days. This conference is extremely expensive for professionals (up to \$1,000!) so take advantage of the NPC while you are still able to apply for the student rate. Each year CRPSO hosts fundraisers to cover some of the costs, and CRP is often able to defray some of the costs of attending. Look for information emails from the Chair or Graduate Adviser. Registration fees are: (early bird registration) \$120, and (regular registration) \$150.

## DIVISIONS

There are 21 APA divisions that group together planners based on their specific fields of work. Along with your membership, students are allowed to enroll in up to 5 divisions without charge.

## AICP

The American Institute of Certified Planners is the APA's professional institute that offers the only planning certification in the nation. Certified planners are held to a higher professional standard and are often compensated more for their work. Since UT's CRP program has been accredited by APA's Planning Accreditation Board, only two years of experience are required to qualify for the AICP certification.

## FOR MORE INFORMATION:

American Planning Association, <https://www.planning.org/>

American Planning Association Texas Chapter, <https://texas.planning.org/>

The American Institute of Certified Planners, <https://www.planning.org/aicp/>

# INTERNATIONAL STUDENT SUPPORT

## SETTLING IN AUSTIN

- Make housing arrangements: For more information see the ISSS housing website at <https://global.utexas.edu/iss/life-at-ut/housing>.
- Make banking arrangements: UT Austin students are eligible to join the University Federal Credit Union, which is a full-service bank.
- Get a Texas Driver's License or Identification Card: For more information, see <https://global.utexas.edu/iss/life-at-ut/explore-texas/transportation>.
- Remember while buying a SIM card that there are a variety of carriers and plans that you could choose from. If you don't want to have a contract, consider a prepaid plan.

## EMPLOYMENT AND FUNDING OPPORTUNITIES ON CAMPUS

- Students in F-1 and J-1 status may work on campus if they maintain a full course of study and have a valid I-20 or DS-2019. See here to understand what is considered on campus employment: <https://world.utexas.edu/iss/students/work/campus>
- Students may work up to 20 hours a week during the fall and semesters and summer academic assignments cannot exceed 30 hours per week. Many of the jobs offered on campus have tuition benefits: pay attention to that.

## EMPLOYMENT AND FUNDING OPPORTUNITIES OFF CAMPUS

- All F-1 and J-1 students must be enrolled at UT Austin for one academic year before becoming eligible for off-campus employment. For more, schedule an appointment with an international student advisor: <https://global.utexas.edu/iss/advising-services/appointments> (<https://global.utexas.edu/iss/immigration/f-1/employment> or <https://global.utexas.edu/iss/immigration/j-1/employment>)
- Even if the degree does not require an internship to complete your studies, you could still apply for internships for credit or for your own learning.

## SOCIAL SECURITY NUMBER INFORMATION

In order to qualify for a Social Security Number (SSN), F-1 and J-1 students must first have an offer of employment. Students who receive scholarships and fellowships with no employment are not eligible for an SSN and should apply for an Individual Taxpayer Identification Number (ITIN) instead. For more information, visit the ISSS webpage or make an appointment with an international student advisor: <https://global.utexas.edu/iss/life-at-ut/ssn>.

## STUDENT HEALTH INSURANCE

All international students with F and J visa status will be automatically billed for enrollment in the UT Student Health Insurance Plan. Students holding comparable coverage may be eligible to waive this. Graduate students with a benefits-eligible academic assignment (TA/AI/GRA) are provided UT Select staff health insurance and are waived the cost of the UT Student Health Insurance Plan: <https://world.utexas.edu/iss/insurance/students/waivers>

### CURRICULAR PRACTICAL TRAINING FOR F-1 STUDENTS

Curricular Practical Training (CPT) is temporary employment authorization directly related to your academic program and must be in your field of study. You must complete two consecutive long semesters before you are eligible for CPT. You must either obtain credit for the employment or fulfill mandatory degree requirements. Your academic advisor will need to recommend the employment and verify how it is related to your course of study. CPT is authorized by an international student advisor in ISSS. You must receive CPT authorization before you begin employment. See <https://global.utexas.edu/iss/immigration/f-1/employment/cpt> to learn the steps to apply for CPT.

### OPTIONAL PRACTICAL TRAINING FOR F-1 STUDENTS

Optional Practical Training (OPT) is also temporary employment authorization directly related to your academic program. However, OPT does not require you to obtain course credit for the employment. Also, you don't need a job offer to apply for OPT. You must receive OPT authorization from U.S. Citizenship and Immigration Services (USCIS) before you may begin employment. It can take three months or more to receive approval so advance planning is required. You may apply for post-completion OPT as early as 90 days before your graduation date or as late as 60 days after your graduation date. You **must** complete an OPT Workshop before you may apply for post-completion OPT. To know more, see <https://world.utexas.edu/iss/students/work/opt>

### BE CAUTIOUS, JUST IN CASE!

Scan your documents and keep hard copies in different locations just in case original documents are lost.

- Passport first page
- Visa page
- I-20 or DS2019
- I94
- Previous diplomas
- Any other significant documents

For any questions or concerns regarding your visa or status in the US, please contact the International Students Services.

### MANAGE HOMESICKNESS AND STRESS

It is normal to feel homesick after spending time away from home, especially if you get bored or are under stress. To avoid being in this position or to mitigate its effects, get involved in school activities and organizations. You can also reach out to the UT Counseling and Mental Health Center, where they can help you with concerns that you might have, such as loneliness, stress management, and anxiety. Please visit the CMHC website at <https://cmhc.utexas.edu/>.

**MAKE NEW FRIENDS, EVERYONE IS NICE!**

Don't forget that the graduate school is a place to work with people and socialize with them. The department's social chairs organize happy hours and different kinds of activities where you can meet your fellow students and have a good time with them. Don't miss that! To get involved with international student organizations, see <https://global.utexas.edu/iss/life-at-ut/get-involved>.



## PLANNING ACRONYMS

| Acronym | Name   |
|---------|--|
| AASHTO  | American Association of State Highway and Transportation Officials         |
| ADA     | Americans with Disabilities Act  |
| ADT     | Average Daily Trips  |
| ADU     | Accessory Dwelling Unit  |
| AIA     | American Institute of Architects   |
| AICP    | American Institute of Certified Planners                                   |
| APA     | American Planning Association  |
| ASCE    | American Society of Civil Engineers  |
| ATX     | Austin, Texas  |
| BLM     | Bureau of Land Management  |
| BRT     | Bus Rapid Transit  |
| CAA     | Clean Air Act  |
| CAD     | Computer Aided Design  |
| CBD     | Central Business District  |
| CDBG    | Community Development Block Grant  |
| CERCLA  | Comprehensive Environmental Responsibility, Compensation and Liability Act |
| CIP     | Capital Improvement Project/Plan   |
| CNU     | Congress for New Urbanism  |
| COG     | Council of Governments   |
| CPI     | Consumer Price Index   |
| CUP     | Conditional Use Permit   |
| CWA     | Clean Water Act  |
| DFW     | Dallas/Fort Worth, Texas   |
| DOE     | Department of Energy   |
| DOT     | Department of Transportation   |
| EA      | Environmental Assessment   |
| EIS     | Environmental Impact Assessment  |
| EJ      | Environmental Justice  |
| ELP     | El Paso, Texas   |
| EPA     | Environmental Protection Agency  |
| ESA     | Endangered Species Act   |
| ETJ     | Extra Territorial Jurisdiction   |
| FAA     | Federal Aviation Administration  |
| FCC     | Federal Communications Commission  |
| FEMA    | Federal Emergency Management Agency  |
| FHA     | Federal Housing Association  |
| FHLMC   | Federal Housing Loan Mortgage Company/ "Freddie Mac"                       |
| FHWA    | Federal Highway Administration   |
| FIRE    | Finance, Insurance and Real Estate   |
| FLUM    | Future Land Use Map  |
| FMV     | Fair Market Value  |
| FNMA    | Federal National Mortgage Association/ "Frannie Mae"                       |
| FONSI   | Finding of No Significant Impact   |
| FTA     | Federal Transit Administration   |
| FWS     | United States Fish and Wildlife Service                                    |
| GHG     | Green House Gas  |
| GLO     | General Land Office  |
| GMI     | Gross Monthly Income   |

|        |   |
|--------|---|
| GPS    | Global Positioning System                                     |
| HOA    | Homeowners' Association                                       |
| HOV    | High-Occupancy Vehicle  |
| HTF    | Housing Trust Fund  |
| HUD    | United States Department of Housing and Urban Development     |
| ISD    | Independent School District                                   |
| JAPA   | Journal of the American Planning Association                  |
| JPA    | Joint Powers Authority  |
| LCLU   | Land Cover Land Use   |
| LEED   | Leadership in Energy and Environmental Design                 |
| LHA    | Local Housing Authority                                       |
| MPO    | Metropolitan Planning Organization                            |
| NAHB   | National Association of Home Builders                         |
| NEPA   | National Environmental Policy Act                             |
| NGO    | Non-Governmental Organization                                 |
| NHPA   | National Historic Preservation Act                            |
| NIMBY  | Not In My Backyard  |
| NMFS   | National Marine Fisheries Service                             |
| NOAA   | National Oceanic and Atmospheric Administration               |
| NPDES  | National Pollutant Discharge Elimination System               |
| NUMTOT | New Urbanist Memes for Transit-Oriented Teens (Facebook Page) |
| PDR    | Purchase of Development Rights                                |
| PHA    | Public Housing Agency   |
| PPB    | Parts Per Billion   |
| PPM    | Parts Per Million   |
| PPP/3P | Public-Private Partnership                                    |
| PUD    | Planned Unit Development                                      |
| QOL    | Quality of Life   |
| RFP    | Request for Proposal  |
| RFQ    | Request for Qualifications                                    |
| RLUIPA | Religious Land Use and Institutionalized Persons Act          |
| ROW    | Right-of-Way  |
| SATX   | San Antonio, Texas  |
| SFD    | Single Family Dwelling  |
| SIC    | Standard Industrial Classification                            |
| SZEA   | Standard Zoning Enabling Act                                  |
| TCEQ   | Texas Commission on Environmental Quality                     |
| TDM    | Travel Demand Management                                      |
| TOD    | Transit Oriented Development                                  |
| UGB    | Urban Growth Boundary   |
| UMTA   | Urban Mass Transportation Administration                      |
| USDA   | United States Department of Agriculture                       |
| USDI   | United States Department of Interior                          |
| Udit   | United States Department of Transportation                    |
| USFS   | United States Forest Service                                  |
| USFWS  | United States Fish and Wildlife Service                       |
| USGS   | United States Geological Survey                               |
| VLF    | Vehicle License Fee   |
| VMT    | Vehicle Miles Traveled  |
| ZO     | Zoning Ordinance  |

## OUR FACULTY



MICHAEL HOLLERAN

Dr. Holleran practiced for twelve years as a partner in Everett • Clarke • Holleran Associates in Providence, Rhode Island, a planning, architecture, and landscape architecture firm working mainly on preservation projects. His book, Boston's 'Changeful Times': Origins of Preservation and Planning in America, puts the early preservation movement into its larger context of accelerating environmental change and emerging controls on urban development.



JUNFENG JIAO

Dr. Jiao's primary interest is healthy community planning, especially to understand how people react to and reflect the urban environments where they live, work, and play. He specifically focuses on two research areas (food deserts and transit deserts) and has investigated people's access to food, transit, bike infrastructures and its health consequences. Before coming to UT-Austin, Dr. Jiao taught at the University of Washington and Ball State University. He has also worked as a professional urban designer in both the US and China.



ALEX KARNER

Dr. Karner's work critically engages with the practice of transportation planning with the goal of achieving progress towards equity and sustainability. To this end, he develops innovative methods for analyzing the performance of integrated transportation-land use systems in the areas of civil rights, environmental justice, public health, and climate change. He regularly partners with community-based organizations to ensure that his research remains connected to contemporary planning challenges.



KATHERINE LIEBERKNECHT

Dr. Lieberknecht's research areas include water resources planning, green infrastructure planning, and food systems. She currently teaches courses on urban agriculture systems, water resources planning, and urban ecology and has taught courses on land conservation, non-profit management and property rights. Prior to joining the UT Austin faculty, she worked as a planner in private practice in Oregon and as staff member at the Finger Lakes Land Trust in upstate New York. She received her B.S. in Biology from the College of William and Mary, her M.A. in Environmental Management from Yale University, and her Ph.D. in City and Regional Planning from Cornell University.



ELIZABETH MUELLER

Dr. Mueller is interested in questions of social equity in cities and regions and teaches city planning history and planning theory, affordable housing policy, community development, urban politics, and qualitative research methods. Her research focuses on social and political inclusion in cities, and how city planning, and development policies shape the quality of life and opportunities available to historically vulnerable residents and communities. Her current work focuses on strategies for preventing displacement of vulnerable communities.



MICHAEL ODEN

Dr. Oden's teaching and research areas include local and regional economic development, regional growth dynamics and regional governance challenges, and program evaluation methodologies. His current research interests include the development of a comprehensive evaluation tool for alternative land use, transportation and housing affordability development models, the potential of environmental industry growth for regional local economic development strategies, and the role of artistic and cultural industries in urban economies. His funded research projects typically involve and support Master's and Ph.D. students.



ROBERT PATERSON

Dr. Paterson specializes in land use and environmental planning. He is active in professional planning practice within Texas and has served on numerous state and regional planning advisory boards and task forces. Dr. Paterson is the Principal Investigator on a US Department of Housing and Urban Development Sustainable Communities Regional Implementation grant, a three-year project to create the next generation of scenario planning software tools that better enable consideration of sustainability concerns for regional, city and district scale planning. He also is the Co-Principal Investigator on a research project exploring planning challenges for Barnett Shale communities dealing with fracking in both urban and suburban setting.



SANDRA ROSENBLOOM

Dr. Rosenbloom conducts research on planning, financing, and management of infrastructure systems, focusing on the equity issues arising from infrastructure delivery and financing. She is currently the Editor-in-Chief of the Journal of the American Planning Association (JAPA) and a member of the Editorial Board of the Transportation Research Record. She is a Senior Fellow and the inaugural Director of the Innovation in Infrastructure Program at the Urban Institute, a Washington-based non-partisan think tank.



GIAN CLAUDIA SCIARA

Dr. Sciara researches transportation and land use decision-making in intergovernmental contexts, and regional institutions are a longstanding focus of her work. Her current research studies implementation of California's Sustainable Communities and Climate Protection Act, which asks regional planning organizations to integrate land use and transportation in order to reduce auto reliance and greenhouse gas emissions. She is also examining how transportation funding structures support or undermine sustainability objectives.



BJØRN SLETTO

Dr. Sletto's research focuses on indigenous land rights, participatory mapping, social justice, and environmental planning in Latin America. He works closely with partner institutions in South America to further scholarship on representational politics, participatory mapping and social justice in indigenous and other vulnerable communities. He also directs the dual degree program in Latin American Studies and Community and Regional Planning and teaches service learning courses in informal settlements in Santo Domingo, the Dominican Republic.



MIRIAM SOLIS

Miriam Solis' research focuses on the links between capital planning and social justice in cities, race and racism in environmental planning, and the role of organization change in the pursuit of equity. Her most recent research investigates how these play out in the rebuilding of wastewater infrastructure systems in older American cities. Miriam's scholarly pursuits are informed by professional practice, including work for the cities of San Francisco, New York, and Richmond, CA, as well as for the Greenlining Institute. In 2017, she was named a Switzer Fellow by the Robert and Patricia Switzer Foundation in recognition of her achievements as an environmental leader.



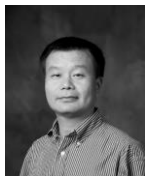
JAKE WEGMANN

Dr. Wegmann's research focuses on housing affordability, land use and real estate development in the United States. He has published on topics such as the impact of the sharing economy on housing markets and informal housing in US cities and suburbs. Currently he is exploring the complex relationship between market rate housing production and housing affordability in hot market cities. He previously worked for over five years as an affordable housing developer in Denver and San Francisco, for both for-profit and non-profit developers.



PATRICIA WILSON

Dr. Wilson teaches courses in civic engagement, community development, and participatory action research, with a focus on the reflective practitioner. She directs a field-based studio on sustainable community development in Mexico. Her research identifies narratives of transformation in community-based change processes and the reflective practices of the facilitative change agent. She has published books and articles on regional development, urban economic development, decentralization, community-based development, and the theory and practice of participatory action research.



MING ZHANG

Dr. Zhang's research and teaching interests include urban and regional planning (transportation), the built environment-travel behavior relationship, GIS applications, and planning/ transportation issues in developing countries. His recent research has focused on megaregional transportation issues, Transit-Oriented Development, and high-speed rail and urban spatial development. Dr. Zhang is the Director of the University Transportation Center (UTC) Cooperative Mobility for Competitive Megaregions (CM2) granted by the U.S. Department of Transportation.

## Professional Development Week Student Evaluation

To improve next year's Professional Development Week, we ask that you complete this evaluation. Please indicate if you don't agree, somewhat agree, or agree with these statements. Thanks!

|  | No                       | Somewhat                 | Yes                      |
|--|--------------------------|--------------------------|--------------------------|
| 1. Professional Development Week was useful to me.             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. I learned what I expected to learn.                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The week was appropriately paced.                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The UT services presentations were useful to me.            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. The faculty presentations were useful to me.                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. The student project presentations were useful to me.        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. The time and events for social interaction were beneficial. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Please add any additional comments to help make Professional Development Week even better! If you are specifically referring to one of the questions, please indicate below.

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## Professional Development Week Summer 2021

Graduate Program in Community and Regional Planning  
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